

EN:6-1202

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MEMORANDUM FOR: Assistant Director for Personnel

SUBJECT : Administrative Career Boards

1. In confirmation of our recent discussion, I would be pleased to have you observe and participate in any of the meetings of the Career Boards centered in the Deputy Director (Administration) organization. If you will let me know when you wish to attend a meeting of one of these Boards I will make all necessary arrangements.

2. You will be interested to know that I have requested the Heads of each of the specialized administrative Career Services to make maximum use of the support and technical knowledge of the Placement Officers who support their Career Boards. Not only will the Placement Officers attend the meetings of these Career Boards, but their expert opinion as representatives of the Office of Personnel will be solicited.

SIGNED

L. K. WHITE  
Deputy Director  
(Administration)

Orig & 1 - addressee

SA-DD/A:DST:dle (3 Oct 54)

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